

## **Falmouth Community Youth Football Club Community Welcome Pack**



### **Club Ethos**

Every player has the opportunity to play football in a safe environment with the correct level of challenge for them to develop to the best of their ability.  
Football for all.

### **Community Training**

Community football is all about learning to play football in a fun environment. The sessions run on a Saturday morning between 9:30 – 10:30am at Falmouth School.

There is no charge for these sessions. The committee works hard to keep community training free for all our members.

We ask that all children bring a drink and wear football boots and shin pads. We provide footballs.

We prefer parents to stay for the session unless alternative arrangements are made with the coach or a club official beforehand.

### **Boot Swap**

We sell a selection of second hand kit and boots in our clubhouse.

### **Birds Nest Café**

We sell refreshments during community at the Birds Nest Café in our clubhouse.

All our coaches are volunteers and freely give up their time. We support our coaches with FA training. Our continued growth and success is dependent on volunteer parents/guardians/carers to help support the children in any capacity.

Community helper roles include:

Coach

Assistant coach

Pitchside support

Helping in the Birds Nest Café

Helping in our boot swap

Events

Fundraising

Committee member

Admin

If you are interested in becoming a community helper please speak to a member of the committee.

### **Progression to Teams**

We do our best to create teams for children in line with our ethos, but attendance of Community does not guarantee a place in a team.

New team creation is restricted by space and available qualified coaches. There are opportunities for parents to train as coaches if they are keen to set up a league team.

### **Applications Process**

FCYFC has many enquiries and we have an applications process for new members. Completed application forms are shared with relevant coaches. New members are invited to join the club when a space becomes available in their

relevant age group. This is dependent on numerous factors including space, number of coaches, ratios of children to coach as recommended by FA, siblings and levels of help people can offer.

### **Respect**

Our Respect Code of Conduct is central to our club and all members must read and follow the respect guidelines on and off the pitch. This includes parents! Be aware that the yellow and red card system will be used if required. Cards can be given for poor behaviour on and off the pitch at any FCYFC event. Cards can also be given to parents. Being given a card could result in your child missing out on playing football.

### **Welfare Officers**

FCYFC has 3 Welfare Officers for children, parents and coaches to contact if they have concerns about behaviour or safeguarding. Any committee member is also on hand if anybody needs support or advice.

### **SPOND**

All club communication is through SPOND. This is an app that you can download and new members will be added to SPOND.

We ask that people stay active on SPOND accepting or declining invitations promptly so groups can be organized.

### **FCYFC Club Officials**

Check out our website to find out more about the committee members.

President: Arno Canale

Chairperson: Janine Kennedy.

Secretary: Penny Hodgson.

Co Treasurers: Paul Bannister & Meg Salt.

Welfare Officers: Hannah Martin, Caroline Moyses & Mark Averiss.

Head Coach: Ashley Blakely-May.

Fixtures Coordinator: Michelle Bennett

Funding Officer: Karen Yems

Referee Mentor: Mark Averiss

Girls Lead: Andrew Jenkin

Admin Support: Anna Mouatt

### **Contact us:**

You can message any of us on SPOND or by email:

All general, volunteering and coaching enquires

[secretaryfcyfc@gmail.com](mailto:secretaryfcyfc@gmail.com)

Membership enquiries

[membershipfcyfc@gmail.com](mailto:membershipfcyfc@gmail.com)

Financial enquiries

[treasurerfcyfc@gmail.com](mailto:treasurerfcyfc@gmail.com)

Welfare enquiries

[welfarefcyfc@gmail.com](mailto:welfarefcyfc@gmail.com)

### **Website**

Please visit our website for more details about all aspects of our club:

<https://www.falmouthcommunityfootball.uk/>

Please also visit Cornwall FA website for further info:

<https://www.cornwallfa.com/>

<http://www.cornwallfa.com/about/respect>

<http://www.cornwallfa.com/about/youth-footballers-hub>

**Data Collection**

FCYFC collects your personal data at registration and all the information is kept securely on our club database and sometimes on securely stored paper files.

This information is handled by the secretary and shared only with other members of the committee when necessary. We ask you to opt-in to the provision of this information and to allowing us to use it to contact you. We use your personal data for contacting you and committee use. We will never share this data with third parties.

Please note if you don't provide your details then we may not be able to process your child's registration.



# FCYFC Code of Conduct



You are all **STARS**

But just like school and at home we have a few rules...

1. I will have fun and enjoy football
2. I will respect and be kind to all my team mates
3. I won't argue with my team mates
4. I won't argue with the ref, their decision is final
5. I will look after my team mates
6. I will listen to my coach and not argue with them
7. I won't use bad language
8. I will look after the pitch and the ground
9. I will be a good sportsperson when winning and losing
10. I understand and agree with the yellow and red card system



## **Respect Code of Conduct (for all members)**

### **General Code of Conduct**

- Club members are expected to arrive punctually at the start time of any training or community event or 30 minutes before any stated kick off time for matches.
- Entry and exit to the field at designated gates
- Parents are not to leave their children unattended at training without first informing the relevant coach or committee member and leaving contact details.
- Be respectful to all throughout the duration of any FCYFC activities.
- Do not argue with club or match officials, members or team mates, or opposition.
- Abusive language will not be tolerated
- The coach or referee decision is final and to be respected at all times
- Good sportsmanship is expected at all times - good play is always acknowledged but criticism is withheld.
- Participation in safe, enjoyable sport is primary above result or score.

### **Falmouth School Code of Conduct**

- Only enter or exit from specified gates
- No dogs, on or off the lead are allowed at any time on site
- Any litter will be disposed of responsibly
- The pitch is looked after: please use designated spectator areas. These will often move allowing the grass to grow
- Sports Hub facilities are available for our use but please use responsibly and with respect.
- Do not allow young children to wander the site alone.

### **Yellow and Red Card system (managed by the Welfare Team)**

- **Stage 1** The coach (plus one other) will have an informal chat with the player and explain that their behaviour does not follow the **Club Code of Conduct**.
- **Stage 2** If there is no improvement at future training then a **YELLOW CARD** will be issued by the Welfare Officer to the parent by email. The area of concern and ideas for improvement will be explained to the player and parent.
- **Stage 3** If there is still no improvement then a second **YELLOW CARD** will be emailed to the individual. The parent/guardian will be asked to accompany the child to future training sessions.
- **Stage 4** If the bad behaviour continues then a **RED CARD** will be issued and may result in match bans and worst case scenario, suspension from the club.

Thank you for your understanding and the integral part you all play in making Falmouth Community Youth Football Club so successful. We are sure you appreciate that our ultimate responsibility is for the safe and fun participation for ALL of the children.

We ask that every child and their parent or guardian read the code of conduct fully. Adults: please explain the code of conduct to your children, and explain that ALL are expected to abide by it.

### **Contact us:**

You can message any of us on SPOND or by email:

All general, volunteering and coaching enquires

Membership enquiries

Financial enquiries

Welfare enquiries

[secretaryfcyfc@gmail.com](mailto:secretaryfcyfc@gmail.com)

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[treasurerfcyfc@gmail.com](mailto:treasurerfcyfc@gmail.com)

[welfarefcyfc@gmail.com](mailto:welfarefcyfc@gmail.com)



## **Falmouth Community Youth Football Club Photo and Video Policy**

As an FA Affiliated Club we follow FA Guidance on taking and using photographic images and videos of children. You can find this information on our website:

**<https://www.falmouthcommunityfootball.uk/policies-for-fcyf>**

### **Club Photography and Video Usage**

FCYFC Officials will sometimes take photos or videos of your child during usual club activities – training, playing matches, with their team and at community events. These photos and videos will be shared by the club in the following places:

- within our secure SPOND community to celebrate achievement or advertise events
- on our website to promote our teams and within news blogs
- on our facebook page
- on our sponsors' websites to help promote their product
- within local press publications online or in newspapers
- on the Cornwall FA website
- on physical posters given to the team players

### **Parent or Guardian Photography and Video Guidance**

We ask that all members of the club read the FA Guidance before taking photos or videos of the children within our club. You are welcome to photograph or video your own children but we ask that you follow the guidance below if taking photos or videos of other children too.

- Please ask the coach for permission before taking photos or videos of the children. They will know who has not consented to have their photos or videos taken.
- If photographing a match we advise you to ask the opposition coach if they mind photos or videos being taken.
- These photos and videos are ONLY for your personal use.
- If you plan to share any photos or videos on social media that include children from the club other than your own please ensure you have permission from the parents or black out their faces.

If you are concerned about the inappropriate use of images or videos please report this to our Welfare Officers in the first instance:  
[welfarefcyfc@gmail.com](mailto:welfarefcyfc@gmail.com)

You can withdraw your consent for this at any time by emailing  
[secretaryfcyfc@gmail.com](mailto:secretaryfcyfc@gmail.com)